



MOVING CHECKLIST

2 Months Before

- Sort and purge. Decide what items you will keep and what items you will get rid of in all the rooms of your home. Think about all the items that will require extra and special packing. Contact renter or home insurance for questions regarding coverage.
- Contact moving companies like SML for quotes. Request a copy of signed contract.
- Create a folder or binder to keep all of your moving paperwork. Include this checklist to keep track of everything during the move.

6 Weeks Before

- Gather what your budget is for the move. Make travel arrangements for the move.
- Plan what will go where in your new home. Have a floor plan planned out where your furniture will be placed and color code each room to facilitate where items will go.
- Arrange school records for your children to be transferred to their new school.

1 Month Before

- Get packing supplies (boxes, tape, wrapping paper, labels, bubble wrap), and start packing.
- Contact utility companies to disconnect services the day after you move and have the new services in your new home the day before you arrive.

A Week Before

- Finish packing.
- Confirm travel arrangements, moving and truck reservations.

Moving Day

- Pack your "Open First Boxes"
- Make sure to confirm all moving details and have inventory sheet handy to keep track of all of your belongings during the move.
- If the staff did a good job, tips are welcome and refreshments are always appreciated.

MOVING CHECKLIST



2 MONTHS

Decide what items to keep and items to give out. **Tips:** Donate and have a Garage Sale

6 WEEKS

Hire Movers

1 MONTH

Gather your budget for move, get quotes, double check home insurance. **Make travel arrangements for the move and arrange school records.**

Pack

Pack and assign a color to each room of your home. **Contact utility companies to disconnect services the day after you move and connect new services in your new home.**

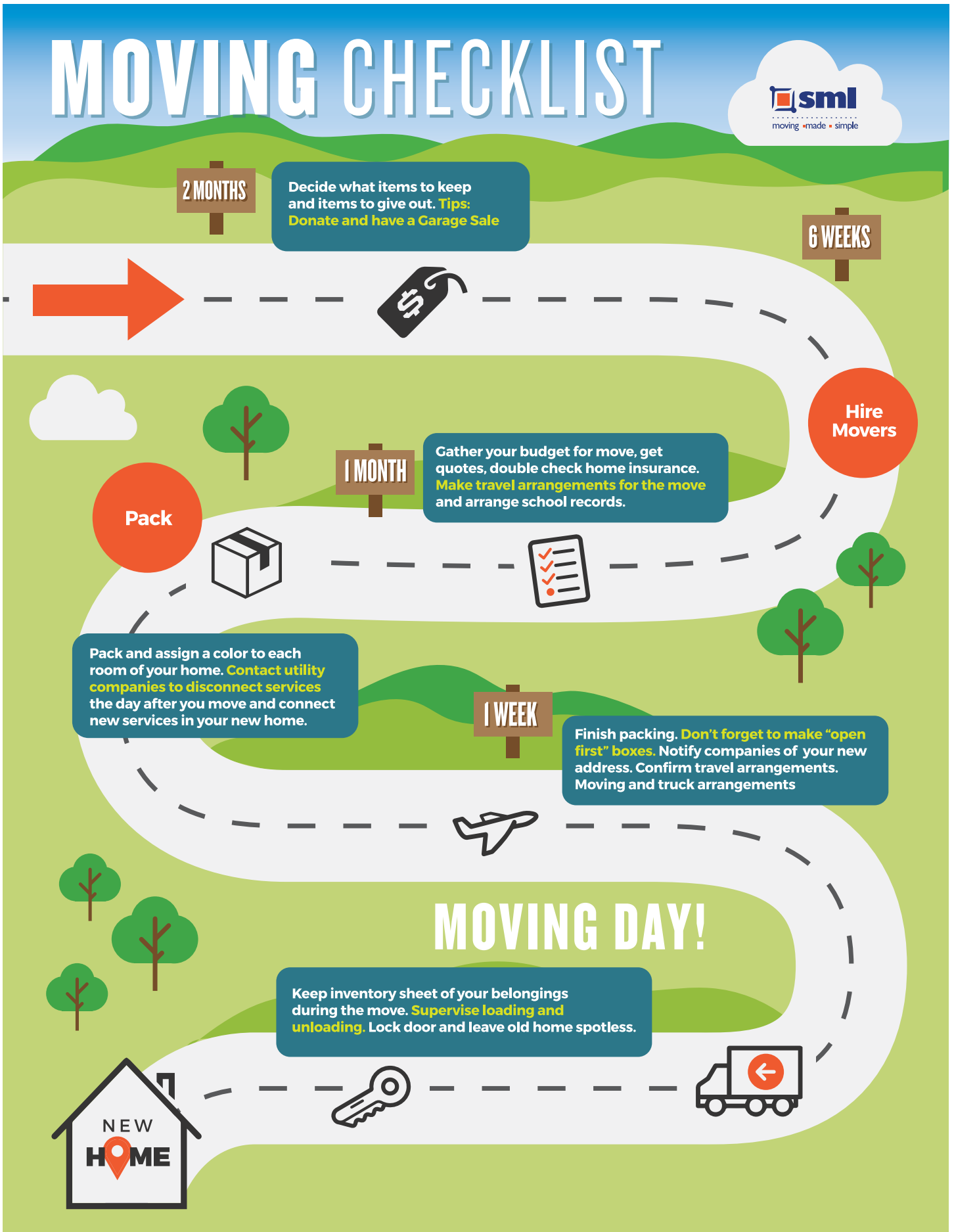
1 WEEK

Finish packing. **Don't forget to make "open first" boxes.** Notify companies of your new address. Confirm travel arrangements. Moving and truck arrangements

MOVING DAY!

Keep inventory sheet of your belongings during the move. **Supervise loading and unloading.** Lock door and leave old home spotless.

NEW HOME



Two Months

Items To Keep	Sell Donate

TAG-A-ROOM

room	color	box #
Master Bedroom		
Bedroom 1		
Bedroom 2		
Bathroom 3		
Kitchen		
Living Room		
Dining Room		
Garage		
Storage/Attic		
Office/Other		

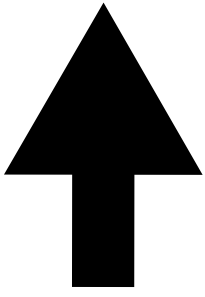
MOVING LABELS

**MASTER BEDROOM**
CONTENTS:

COLOR: _____

**BEDROOM 2**
CONTENTS:

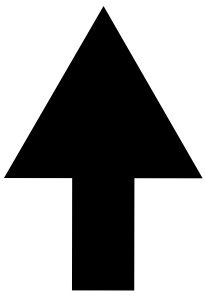
COLOR: _____

**BEDROOM 1**
CONTENTS:

COLOR: _____

**BEDROOM 3**
CONTENTS:

COLOR: _____

**BATHROOM**
CONTENTS:

COLOR: _____

**KITCHEN**
CONTENTS:

COLOR: _____


COLOR: _____

LIVING ROOM
CONTENTS:


COLOR: _____

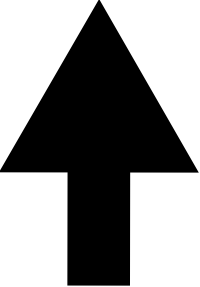
STORAGE/ATTIC
CONTENTS:


COLOR: _____

DINING ROOM
CONTENTS:


COLOR: _____

OFFICE
CONTENTS:


COLOR: _____

GARAGE
CONTENTS:


COLOR: _____

LAUNDRY ROOM
CONTENTS:

First Night "OPEN FIRST" Boxes

Kitchen

- PAPER PLATES
- DISPOSABLE CUTLERY
- PLASTIC CUPS
- DISH DETERGENT
- HAND SOAP
- PAPER TOWELS
- ALL PURPOSE CLEANER
- NON-PERISHABLE SNACKS
- A BOTTLE OF BUBBLY



Bedrooms

- PILLOWS FOR EACH FAMILY MEMBER
- BED LINENS FOR EACH BEDROOM
- EXTRA SET OF CLOTHES
- NIGHTLIGHT FOR THE KIDDOS
- CELL PHONE CHARGERS
- SMALL ELECTRONICS - LAPTOP, IPADS



Children

- PJS AND EXTRA SET OF CLOTHES
- NIGHT LIGHT
- COLORING BOOKS (CRAYONS OR MARKERS)
- FAVORITE TOY
- FAVORITE BOOK
- STUFFED ANIMAL

Documents



- BANK RECORDS
- MEDICAL INSURANCE
- IDENTIFICATION (PASSPORTS)
- IMPORTANT DOCUMENTATION

Cleaning

- CLEANING TOWELS
- BROOM
- MOP
- TRASH BAGS



Pets

- WATER BOWL
- FOOD PLATES
- FAVORITE TOYS
- PET BEDS



Kitchen

Pets

Cleaning

Bedrooms

Documents

Children

Bathroom

Light Bulbs

Toolbox



Before you leave...

Stop and turn around.

Before you close your home, have you?

- Cleaned bathrooms
- Cleaned kitchen
- Swept/mopped
- Wipe down counters/cabinets/windows
- Taken out the trash?
- Lock the house

Open First Boxes

- Set aside your open first boxes with all of your essentials. You may just need a few or as many as 7 or 8.
 - Kitchen box
 - Bedrooms box
 - For the Kiddos Box
 - Bathrooms
 - Pets
 - Cleaning Supplies
 - Set of tools
- You'll thank us when you have these boxes in handy.

When you get there...

- Note and take photos of any stains or scratches in your new home. List any imperfections so you can get your full deposit back.
- If possible, do a quick clean before you bring the furniture in.
- Check all of your items from your inventory sheet. Make sure everything has been unloaded.
- Sign the movers paperwork and tip them if you feel they've earned it! Make sure you request a receipt and copy for your records.

Helpful Tips

File your change of address a week before the move.

Make a schedule of the day, don't tire yourself too much, and do as much as you can handle.

Keep hydrated by drinking water and stock a few snacks to keep your energy high.

Play some music for inspiration.

HAPPY MOVING DAY!